



Public Works works for the Public

COUNTY OF IMPERIAL

DEPARTMENT OF PUBLIC WORKS

155 S. 11th Street  
El Centro, CA  
92243

Tel: (442) 265-1818  
Fax: (442) 265-1858

**COUNTY OF IMPERIAL PUBLIC WORKS**

155 S. 11<sup>th</sup> Street  
El Centro, CA 92243

**County of Imperial Department of Public Works  
Public Defender Re-Roofing System  
Located 895 Broadway Ave., El Centro, Ca 92243**

**County Project No. SR6231CFM**

**ADDENDUM NO. 1**

**MAY 26, 2016**

This *ADDENDUM* is hereby made part of the Contract Documents and specifications to the same extent as if originally included therein, and shall be signed by the Bidder and included with the proposal.

**Correction Notice No. 1:      The Bid Opening date has been extended to June 10, 2016 at 3:00 P.M. (PDT).**

**Sealed bids shall be received at the office of the Clerk of the Board of Supervisors at the County Administration Center, located at 940 Main Street, Suite 209, in El Centro, CA 92243, no later than 3:00 p.m. (PDT) on June 10, 2016.**

**Correction Notice No. 2:      The following pages have been revised.  
Title Page.  
Notice to Contractor Calling for Bids, pages 7-10.  
Information For Bidders, Pages 13-17.**

**Notice:                              The Mandatory Pre-Bid Conference and site walkthrough are scheduled for May 31, 2016 at 10:00 a.m. (PDT) at the Imperial County Department of Public Works Department, located at 155 South 11th Street, El Centro, CA 92243.**

The Contractor is responsible for advising any and all subcontractors of this change. Each bidder must acknowledge receipt of this addendum in the noted space below and must be attached to the proposal.

*W.S. Brunet*  
\_\_\_\_\_  
William S. Brunet, PE  
Director of Public Works

**Acknowledgement of Addendum No. 1**

License No: \_\_\_\_\_

Print or Type Company Name: \_\_\_\_\_

Print or Type Authorized Name: \_\_\_\_\_

Authorized Signature of Contractor: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**ADDENDUM NO. 1  
County of Imperial  
Department of Public Works**

# **PROJECT MANUAL**

**IMPERIAL COUNTY PUBLIC DEFENDER RE-ROOFING SYSTEM  
LOCATED AT 895 BROADWAY AVE. EL CENTRO, CA**

**COUNTY PROJECT NO. SR6231CFM**



**Requested by:  
William S. Brunet, P.E.  
Director of Public Works**

**Department of Public Works  
155 South 11th Street  
El Centro, CA 92243  
Phone: (442) 265-1818  
Fax: (442) 265-1858**

**Prepared by: Norma Lillegard  
May 24, 2016 revised**

**Contact Person: Israel Velasquez, Structural Maintenance Supervisor II**

**Bid Opening: Friday, June 10, 2016 at 3:00 P.M. (PDT)**

**ADDENDUM NO. 1  
NOTICE TO CONTRACTOR CALLING FOR BIDS**

NOTICE IS HEREBY GIVEN that the COUNTY OF IMPERIAL, California, acting by and through its Board of Supervisors (hereinafter referred to as "COUNTY"), will receive up to, but not later than 3:00 p.m. (PDT) on Friday, June 10, 2016, sealed bids for the award of a contract for the proposed project:

**IMPERIAL COUNTY PUBLIC DEFENDER RE-ROOFING SYSTEM  
LOCATED AT 895 BROADWAY AVE. EL CENTRO, CA**

**COUNTY PROJECT NO. SR6231CFM**

The Contractor shall possess a California Contractors License, C-39, at the time this contract is awarded. Bids shall be received in the office of the Clerk of the Board of Supervisors, 940 Main Street, Suite 209, El Centro, California 92243, and shall be opened publicly and read aloud at the above stated time and place.

Each bid package must conform and be responsive to the contract documents, bid sets are available starting on Wednesday, May 25, 2016 at the following <http://www.co.imperial.ca.us/publicwork/PublicWorkUser/ProjectsOutToBid/ProjectsOutToBid.htm> "Projects out to bid" at no charge and at Public Works, 155 South Eleventh Street, El Centro, CA, 92243, Phone (442) 265-1818, Monday through Thursday 8:00 AM - 5:00 PM (PDT) for a hardcopy set for a fee. Those desiring to pick up bid sets shall call to reserve a copy of bid documents to ensure the availability.

A one hundred dollars (\$100) non-refundable fee for each hard-copy bid package set of the contract documents is required.

Only those firms who have purchased the bid documents will be mailed any addendums that may be issued for this project prior to the bid opening date.

Each bid shall be accompanied by the bid security referred to in the contract documents and the list of proposed subcontractors in the form of a certified or cashier check or a bid bond for ten percent (10%) of the maximum bid amount being proposed.

In contracts involving expenditure in excess of ten thousand dollars (\$10,000), the successful bidder shall file a payment bond in a penal sum at least equal to the full contract value as awarded. The bond shall be approved by COUNTY and shall be in the form set forth in the contract documents. The successful bidder shall also file a performance bond in a penal sum at least equal to the full contract value as awarded.

A performance and payment bond must be filed for contracts involving expenditure in excess of twenty-five thousand dollars (\$25,000), and may be required for contracts

involving smaller expenditures at the option of COUNTY.

A Mandatory Contractor's and Subcontractor's Pre-Bid Conference will be held on May 31, 2016 at 10:00 a.m. (PDT) at:

**Imperial County  
Department of Public Works,  
Located at 155 South 11<sup>th</sup> Street, El Centro, CA 92243  
Contact Person(s): Israel Velasquez, Structural Maintenance Supervisor II  
Telephone: (442) 265-1818**

Attendance at the Pre-Bid Conference and Facility Walkthrough is **MANDATORY**.

Before submitting a bid, ALL BIDDERS are required to examine the project site and fully inform themselves as to all existing site conditions and limitations. The bid proposal shall include the cost of all items necessary for the construction of the Project. Bidder shall not receive any additional compensation for costs resulting from conditions that Bidder could have discovered with due diligence prior to submitting a bid.

COUNTY reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding.

All information required by the bid forms must be completely and accurately provided. Numbers shall be stated in both words and figures where so indicated in the bid forms; conflicts between a number stated in words and in figures are governed by the words. Partially completed Bid Proposals, including bid forms with items left blank, or Bid Proposals submitted on other than the bid forms included herein are non-responsive and will be rejected. Bid Proposals not conforming to these instructions for bidders and the Notice to Contractors Calling for Bids may be deemed nonresponsive and rejected.

Pursuant to Section 20103.8 of the Public Contract Code: A local agency may require a bid for a public works contract to include prices for items that may be added to, or deducted from, the scope of work in the contract for which the bid is being submitted. Whenever additive or deductive items are included in a bid, the bid solicitation shall specify which one of the following methods will be used to determine the lowest bid. In the absence of a specification, only the method provided by subdivision (a) will be used:

- (a) The lowest bid shall be the lowest bid price on the base contract without consideration of the prices on the additive or deductive items.

A responsible bidder who submitted the lowest bid as determined by this section shall be awarded the contract, if it is awarded. This section does not preclude the local agency from adding to or deducting from the contract any of the additive or deductive items after the lowest responsible bidder has been determined

**ENGINEER'S OPINION OF PROBABLE QUANTITY  
BASE BID**

ITEM No.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY
1	Mobilization/ Demobilization, Temporary Facilities, Construction Sign, Insurance, Bonds, Taxes, Permits, Fees and Similar Expenses	LS	1
2	Demolition of existing Roofing Material at Public Defender Building – Wood Substrate. Contractor to properly dispose of materials.	SF	9,701
3	Demolition of existing Roofing Material at Public Defender Building, Covered Main Entrance – Wood Substrate. Contractor to properly dispose of materials.	SF	454
4	New Spray Polyurethane Foam Roofing System (SPF) at Public Defender Building	SF	9,701
5	New Spray Polyurethane Foam Roofing System (SPF) at Public Defender Building, Covered Main Entrance	SF	454
6	New Spray Polyurethane Foam Roofing System- Awning No.1	SF	566
7	New Spray Polyurethane Foam Roofing System- Awning No.2	SF	686
8	New Spray Polyurethane Foam Roofing System- Carport	SF	1,720
9	Time & Materials Allocation	LS	1

**ADDITIVE BID ITEMS**

ITEM No.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY
1	Provide a cost for a twenty (20) year warranty roof system.	LS	1

Nothing in this section shall preclude the prequalification of subcontractors.

COUNTY hereby affirms and notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated on the grounds of race, sex, color, or national origin in consideration for an award.

Pursuant to Section 1773 of the Labor Code, the general prevailing rate of wages in the County in which the work is to be done has been determined by the Director of the California Department of Industrial Relations and are on file and available from the Clerk of

the Board of Supervisors located at the County Administration Center, 940 Main Street, El Centro, CA 92243.

The Director of Industrial Relations has determined the general prevailing rate of per diem wages in the locality in which this work is to be performed for each craft or type of worker needed to execute the contract which will be awarded to the successful bidder.

Use the following internet access URL:

<http://www.dir.ca.gov/dlsr/PWD/>

It shall be mandatory upon the Contractor to whom the contract is awarded, and upon any subcontractor under it, to pay not less than the said specified rates to all workers employed by them in the execution of the contract. No bidder may withdraw their bid for a period of ninety (90) days after the date set for the opening of bids.

Monies withheld by the owner to ensure performance under the contract may be released in accordance with Public Contract Code Section 22300 and these contract documents.

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CLERK OF THE BOARD OF SUPERVISORS  
Imperial County, California

Approved for Construction

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William S. Brunet, P.E.  
Director Public Works

Date:

## ADDENDUM NO. 1 INFORMATION FOR BIDDERS

1. Preparation of Bid Form. COUNTY invites bids on the form attached to be submitted at such time and place as is stated in the form *Notice to Contractors Calling for Bids*. All blanks in the bid form must be appropriately completed, and all prices must be stated in both words and figures. All bids must be submitted in sealed envelopes bearing on the outside the name of the bidder, the bidder's address, and the name of the project for which the bid is submitted. It is the sole responsibility of the bidder to see that the bid is received by COUNTY prior to the date and time specified for opening bids. Any bid received after the scheduled closing time for receipt of bids will be returned to the bidder unopened.
2. Bid Security. Each bid shall be accompanied by a certified or cashier's check payable to COUNTY or a satisfactory bid bond in favor of COUNTY executed by the bidder as principal and a satisfactory surety company as surety, in an amount not less than ten percent (10%) of the maximum amount of the bid. The check or bid bond shall be given as guarantee that the bidder shall execute the contract if it be awarded to it in conformity with the contract documents and shall provide the surety bond or bonds as specified therein within ten (10) days after notification of the award of the contract to the bidder.
3. Signature. The bid must be signed in the name of the bidder and must bear the signature in longhand of the person or persons duly authorized to sign the bid.
4. Modifications. Changes in or additions to the bid form, recapitulations of the work bid upon, alternative proposals, or any other modification of the bid form which is not specifically called for in the contract documents may result in COUNTY's rejection of the bid as not being responsive to the invitation to bid. No oral or telephonic modification may be considered.

Any proposed modifications of a bidder's bid must be in writing and received by COUNTY prior to the date and time specified for opening bids.
5. Erasures. The bid submitted must not contain any erasures, inter-lineations, or other corrections unless each such correction is suitably authenticated by affixing in the margin immediately opposite the correction and the surname, or surnames of the person or persons signing the bid.
6. Examination of Site and Contract Documents. Each bidder shall visit the site of the proposed work and fully acquaint itself with the conditions relating to the construction and labor so that it may fully understand the facilities, difficulties and restrictions attending the execution of the work under the contract. Bidders shall thoroughly examine and be familiar with the drawings and specifications. The failure or omission of any bidder to receive or examine any contract documents, form, instrument, addendum or other document, or to visit the site and acquaint itself with conditions there existing, shall in no way relieve any bidder from obligations with respect to its bid or to the contract. The submission of a bid shall be taken as *prima facie* evidence of compliance with this section.

7. Withdrawal of Bids. Any bidder may withdraw its bid either personally, by written request, or by telegraphic request confirmed in the manner specified above at any time prior to the scheduled closing time for receipt of bids.

8. Relief from Mistake in Bid. The attention of bidders is called to Public Contracts Code sections 5100 to 5104, particularly the requirements of section 5103 which requires that grounds for relief from a mistaken bid require written notice to the public entity within five (5) working days after the opening of the bids of mistake and such notice shall detail how the mistake occurred. Please note that a bidder shall not be relieved of its bid unless the elements of Public Contract Code § 5103 are met and the written consent of COUNTY is obtained and/or by order of a court of competent jurisdiction.

9. Agreements and Bonds. The agreement form which the successful bidder, as Contractor, will be required to execute, and the forms and amounts of the surety bonds which it will be required to furnish at the time of execution of the agreements, are included in the contract documents and should be carefully examined by the bidder. The required number of executed copies of the *Agreement*, the *Performance Bond*, and the *Payment Bond* for County Projects is as specified in the *Special Conditions*.

10. Interpretation of Plans and Documents. If any person contemplating submitting a bid for the proposed contract is in doubt as to the true meaning of any part of the drawings, specifications or other contract documents, or finds discrepancies in or omissions from the drawings and specifications, he or she shall submit to COUNTY a written request for an interpretation or correction thereof no less than ten (10) days prior to the bid opening. The person submitting the request will be responsible for its prompt delivery. Any interpretations or correction of the contract documents will be made only by addendum duly issued, and a copy of such addendum will be mailed or delivered to each person receiving a set of the contract documents. No oral interpretation of any provision in the contract documents will be made to any bidder. The interpretation of Plans and documents upon bid award shall be addressed in accordance with Article 2 of the "General Conditions."

11. Bidders Interested in More Than One Bid. No person, firm or corporation shall be allowed to make, or file, or be interested in more than one bid for the same work unless alternate bids are specifically called for. A person, firm or corporation that has submitted a sub-proposal to a bidder, or that has quoted prices of materials to a bidder, is not thereby disqualified from submitting a sub-proposal or quoting prices to other bidders or make a prime proposal.

12. Award of Contract. COUNTY reserves the right to reject any or all bids, or to waive any irregularities or informalities in any bids or in the bidding. The award of the contract, if made by COUNTY, will be to the lowest responsible bidder therefore. Award of the contract may be on June 21, 2016 (tentative), and an Agreement shall be presented to the successful bidder at that time. Successful bidder shall then have ten (10) days to execute the Agreement and provide all payment and performance bonds required for this project. Please note that a posted tabulation may be a preliminary tabulation which has not been reviewed for responsiveness and responsibility. It is possible that the lowest bidder will not be awarded the contract because of non-responsiveness or non-responsibility.



13. Alternates. If alternate bids are called for, the contract may be awarded at the election of the governing board to the lowest responsible bidder on the base bid, or on the base bid and any alternate or combination of alternates

14. Bidder Contact Information. The bidder shall submit complete name, address and phone listings, (including fax), and contact person at bidder's company, provide a complete list of all personnel, sub-Contractors, and other agencies that will be assigned to this project and the responsibility that each will have.

15. Listing Subcontractors. Each bidder shall submit with its sealed bid a list of the proposed subcontractors on this project as required by the Subletting and Subcontracting Fair Practices Act (Pub. Cont. Code, § 4100, et seq.). Forms for this purpose are furnished with the contract documents.

16. Workers Compensation and Prevailing Wage Compliance.

16.1 Workers Compensation In accordance with the provisions of Labor Code Section 3700 *et. seq.* Contractor shall secure the payment of compensation to its employees. Contractor shall sign and file with COUNTY the following certificates prior to performing the work under this contract: "I am aware of the provisions of section 3700 of Labor Code which require every employer to be insured against liability for workers compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract." The form of such certificate is included as a part of the contract documents.

16.2 Prevailing Wage Compliance. Contractor and its subcontractors shall pay all workers employed on the Project the rates determined by the Director of the California Department of Industrial Relations ("DIR"). Copies of the State prevailing rate of per diem wages are on file with the Department of Industrial Relations, Division of Apprenticeship Standards, 445 Golden Gate Avenue, San Francisco, California, and at COUNTY's Department of Public Works, and are available to Contractor and any other interested party upon request. Contractor shall post the prevailing rate of per diem wages to be posted at the Project site.

16.3 For those Projects subject to Department of Industrial Relations (DIR) Monitoring and Enforcement, be advised that the Contractor is responsible for submitting certified payroll records directly to the State Compliance Monitoring Unit (CMU) The Compliance Monitoring Unit or "CMU" is a new component within the State Division of Labor Standards Enforcement (DLSE) that was created to monitor and enforce prevailing wage requirements on public works projects that receive state bond funding and on other projects that are legally required to use the CMU. The CMU began operations on January 1, 2012, following the recent adoption of AB 436 and approval of revisions to program regulations. By actively monitoring compliance on an ongoing basis while work is being performed, the CMU will play a special role in ensuring that public works construction workers are promptly paid the

proper prevailing wage rates and in helping maintain a level playing field for contractors who comply with the law.

**Effective Date and Applicability:** The laws and regulations that govern the new program are effective January 1, 2012. Only projects for which the public works contract is awarded on or after January 1, 2012 are subject to the CMU requirements. For further information concerning compliance monitoring please visit the website located at: <http://www.dir.ca.gov/dlse/cmucmu.html>

17. Substitution of Security. Contractors may substitute securities in place of retained funds withheld by COUNTY in accordance with the provisions of Cal. Pub. Contract Code section 22300.

18. Contractor's Pre-Bid Conference.

18.1 A Mandatory Pre-Bid Conference will be held on the following date: May 31, 2016 at 10:00 a.m. (PDT) at:

**Imperial County  
Department of Public Works,  
Located at 155 South 11<sup>th</sup> Street, El Centro, CA 92243  
Contact Person(s): Israel Velasquez, Structural Maintenance Supervisor II  
Telephone: (442) 265-1818**

18.2 Attendance at the Pre-Bid Conference and Walkthrough is **MANDATORY.**

18.3 Before submitting a bid, ALL BIDDERS are required to examine the project site and fully inform themselves as to all existing site conditions and limitations. The bid proposal shall include the cost of all items necessary for the construction of the Project. Bidder shall not receive any additional compensation for costs resulting from conditions that Bidder could have discovered with due diligence prior to submitting a bid.

18.4 In accordance with Paragraph 10 of the Information for Bidders, any questions to be presented at the Pre-Bid Conference must be in writing and received by COUNTY from General Contractor or subcontractor submitting a Bid on or before June 2, 2016 at 5:00 p.m. (PDT) in the Public Works office located at 155 South Eleventh Street, El Centro, California, 92243.

19. Calendar of Events.

19.1	Bid packages available	<u>May 25, 2016</u>
19.2	<b><u>MANDATORY</u></b> Pre-Bid Conference and Facility Walkthrough.	<u>May 31, 2016</u> <u>at 10:00 a.m. (PDT)</u>
19.3	Return of Written Plans, Document Questions and Substitution Requests. Please be advised that	<u>June 2, 2016</u> <u>at 5:00 p.m. (PDT)</u>

Substitution Requests submitted after the due date may render this bid unresponsive.

19.4	Bid package, inclusive of completed bid forms, and bid bond required to be submitted hereunder must be received by COUNTY on or before at: Clerk of the Board 940 Main Street, Suite 209 El Centro, CA 92243 Phone: (760) 482- 4220	<u>June 10, 2016</u> <u>at 3:00 p.m. (PDT)</u>
19.5	Bid Opening in Board Chambers	<u>June 10, 2016</u> <u>at 3:00 p.m. (PDT)</u>
19.6	Board of Supervisors review and consideration of award on approximately	<u>June 21, 2016</u> <u>(Tentative)</u>
19.7	Execution of Contract	<u>June, 2016</u> <u>(Tentative)</u>
19.8	Commencement of construction on or before	<u>July 2016</u> <u>(Tentative)</u>
19.9	Completion of construction on	<u>July 2016</u> <u>(Tentative)</u>