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To: Seed Company Official  
From: Margo Sanchez, Deputy Agricultural Commissioner  
Date: February 6, 2017  
Re: 2017 Phytosanitary Field Inspection of Seed Program Growing Season

Please see the following attached documents:

- Imperial County PQ Policy
- Application for Phytosanitary Field Inspection of Seed
- County Procedural Training Manual Phytosanitary Field Inspection Crop Pest & Disease List
- Australian Certification Reminders and AQUIS Import Conditions as of 10/05/16
- CDFA Service Sample Fee Schedules

Please be aware of the following requirements for the 2017 growing season:

- Complete applications must be submitted to CDFA as early as possible and won't be accepted past the deadlines or outside of the inspection windows.
  - Alfalfa fields requiring Australian certification must be submitted much earlier to allow for the 1 km radius survey from our office, for you to contact and obtain permission from the grower to include their field in the program, and have the additional applications sent to CDFA by the deadline.
- Applications must include a clear, legible, and accurate map with cross streets that indicate the location of the field.
- A 'field contact' must be included on each application. This can be the grower, PCA or anyone aware of pesticide applications and irrigation schedules. Please inform them that our office will be contacting them frequently throughout the inspection season, as it is essential for determining if the field is safe to enter and ready for inspection.
- If you need certification for additional pathogens, provide a copy of the most recent import permit or regulations requiring certification for the requested pathogens and indicate "Y" on the top of the application where called for.
  - The additional pathogens must be approved by the CDFA laboratory prior to inspection.

Important Note: For the upcoming season, CDFA has changed their policy and will be billing for all inspections and tests performed at their laboratory. Invoices will come directly to you from CDFA and our invoices for the field walk will be separate. We don't know what the likely fees will be as it depends upon the tests performed, but their fee structure is attached for your information.

If you have any questions, please email [lauraarellano@co.imperial.ca.us](mailto:lauraarellano@co.imperial.ca.us) or contact Laura Arellano at 442-265-1500.