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December 1, 2016

To: Private Applicator Certificate holders with cards expiring 12/31/2016
From: Margo Sanchez, Deputy Agricultural Commissioner
Subject: Private Applicator Certificate (PAC) Renewal

According to our records, your private applicator certificate for applying pesticides will expire on December 31, 2016. You may renew your certificate by either of the two methods below:

- Take and pass the private applicator test before December 31, 2016.

OR

- Bring into our office proof of verification certificates from continuing education meetings you have attended while your PAC was valid. (We do not keep these records in our files) You will need a total of 6 hours, 2 of which must be in laws and regulations in order to renew your certificate.

Without a valid certificate, your 2016/2017 restricted materials permit becomes invalid after December 31, 2016. After this date no applications of restricted materials will be approved until your certificate has been renewed and only non-restricted materials will be allowed until you have your new certificate.

If you need to take the test, we suggest you take it as soon as possible and before your current certificate expires. The test is administered in our El Centro office twice daily Monday through Thursday at 9:00 AM and 2:00 PM. No appointment is necessary, however you **must** arrive no later than 8:45 AM if you wish to take the 9:00 AM test, and arrive no later than 1:45 PM if you wish to take the 2:00 PM test. Late arrivals will not be accommodated due to proctoring requirements.

Please bring your current driver's license for proper identification. No phones, electronic devices, paperwork, sunglasses, or other personal belongings will be allowed in the testing area; do not bring them into the office with you.

If you have any questions please contact our office at (442) 265-1500.